YWCA Toronto transforms lives. As the city's largest multi-service women's organization, we help women and gender diverse people escape violence, move out of poverty and access safe, affordable housing. We work tenaciously to break down barriers that hold women and gender diverse people back from achieving equality.

Internal and External Job Posting
Program Worker, Teen Mothers’ Program
YWCA Girls and Family Centre
JOB ID: GFML803

Employment Type: Part-Time, Permanent
Work Hours: 28 hours
Salary: $41,463 annually (Level 6), plus comprehensive benefits
Location: 3090 Kingston Road, Scarborough, ON, M1M 1P2
Internal Application Deadline: Thursday, December 22, 2022
External Application Deadline: Monday, December 26, 2022

JOIN OUR TEAM
YWCA Toronto strives to uphold anti-discrimination practices and anti-oppression principles to ensure that the rights of all individuals are respected and protected. We work to promote a climate that is welcoming of all women and individuals who identify as Trans, intersex, non-binary, agender, and/or Two-Spirit. We encourage applications from women and gender diverse people from all races, ethnic origins, religions, abilities and sexual orientations.

The Program Worker-Teen Mothers’ Program is responsible for maintaining a high quality of service in accordance with the Mission and policies of the YWCA Toronto through direct program delivery and administrative tasks related to the successful operation of the Program.

ABOUT YWCA TORONTO
YWCA Toronto is dedicated to improving the lives of women, girls and gender diverse people. Our programs promote equality, economic security and lives free from violence. We help women, youth and gender diverse people flee violence, secure housing, find jobs, establish their voices, enhance skills and develop confidence. We offer a range of housing options, employment and training programs, community support programs, girls’ programs and family programs. We also engage in systemic advocacy.

KEY RESPONSIBILITIES
• Develops the curriculum for the group program based on program goals and needs of the participants and facilitates a minimum of 2 continuous intake group sessions weekly;
• Promotes the program and offers support and intervention through phone contact or home visits to teen mothers;
• Co-ordinates the delivery of the parenting component of the program in collaboration with the RECE in the program;
• Maintains a close working relationship with staff of other agencies involved in the delivery of service to Teen Mothers' participants;
• Advocates on behalf of individual participants and their families for improved services and supports
• Maintains records, prepares and maintains individual participant's progress reports, compiles program; statistics, prepares reports and carries out other administrative tasks.

QUALIFICATIONS
• In-depth knowledge of an academic discipline normally acquired through courses leading to an undergraduate degree (examples: social sciences, adult education, psychology, commerce); work involves application of theoretical knowledge to job-related problems (Cases for Equivalency will be considered);
• 1-3 years' experience in counselling and group work with high-risk clients;
• Previous experience working with young mothers and children would be an asset;
• Life skills certificate would be an asset;
• Excellent interpersonal, conflict resolution, verbal and written communication skills;
• Access to a motor vehicle.

Note: Incumbent must be flexible with time schedule. Vacation time should be limited to when groups are not in session.

Vaccination Policy: In accordance with YWCA Toronto's COVID-19 Vaccination Policy, all YWCA Toronto employees are required to be fully vaccinated with a COVID-19 vaccination series by October 30, 2021. As a condition of hire, new staff will be required to submit proof of vaccination prior to their first day of work. The YWCA will consider written requests for accommodation under the Human Rights Code on a case by case basis and will accommodate those individuals who are legally entitled to accommodation.

HOW TO APPLY
Please submit your cover letter and résumé to Pauline Paterson, Manager of Girls’ and Family Programs at girlsandfamilyjobs@ywcatoronto.org. Please quote JOB ID number GFML803 and your name in the subject line.

Please note: A vulnerable sector police reference check is required by the successful candidate prior to hiring. YWCA Toronto is a unionized workplace. Staff are represented by CUPE Local 2189. This position is within the Bargaining Unit. Please indicate on your cover letter and your email subject line, if you are an internal candidate. For internal applicants, this position is not secondable.

YWCA Toronto promotes the principles of anti-oppression and adheres to the tenets of the Ontario Human Rights Code. We encourage applications from women and gender diverse people of all races, ethnic origins, religions, abilities and sexual orientations.

YWCA Toronto provides accommodation during all parts of the hiring process, upon request, to applicants with disabilities. If contacted, please advise us if you require any accommodation. While we thank all candidates for their interest, only those selected for an interview will be contacted.

YWCA Toronto is a Scent-Sensitive Workplace.

Posting Date: December 13, 2022