



YWCA Toronto is an association of diverse and caring women dedicated to improving the lives of women and girls through dynamic leadership, advocacy and a range of unique and essential services that promote personal growth and economic independence.

Internal and External Job Posting

Relief Cafeteria Attendant (3 Positions Available) 1st Stop Woodlawn

There are six main components to the service delivered by 1st Stop Woodlawn Shelter. The program provides: 1) 22 shelter beds to young women (16 – 25 years of age); 2) 22 shelter beds to women 26 years and older; 3) 6 rooms in Second Stage Supportive Housing for mature and/or senior women and 6 second stage rooms for young women not ready for independent living; 4) advocacy referral and support to residents in the Housing Help program and Hostel to Homes program who have moved into the community; 5) aftercare to residents and their children providing support through group work, counselling and connecting women to supports through the Transitional Support Program; 6) housing and support for women with mental health issues through the Ministry of Health Rent Supplement program.

Reporting to the Food Services Supervisor of 1st Stop Woodlawn, the Relief Cafeteria Attendant is responsible for preparing and serving meals, cleaning the serving area and cafeteria, and assisting the Food Services Supervisor in the preparation of meals and snacks.

You will have: high school diploma or equivalent; 1 to 3 years experience in food handling and food preparation; completed Food Handlers Certificate; completed Toronto Shelter Standards training; knowledge of second language an asset; ability to maintain a positive approach and a professional manner at all times; ability to interact with a diverse community of women and young women within shelter and housing environments; experience working in a residential setting an asset; experience working with a culturally diverse population. **Core Competencies:** engage in a self reflective and collaborative practice that is non-judgmental and compassionate and reflects the mission of YWCA Toronto; incorporate principles of anti-oppression and equity in responding to the service needs of women and children and work toward removing systemic barriers to independence and wellbeing; demonstrate respect, consideration and acceptance of the opinions of others while expressing her own expertise and effectively utilizing relevant resources and specialists; consistently collaborate with team members, sharing ideas and differences openly; be receptive to new ideas and adapt to change as necessary; value the contribution of others and take action to strengthen partnerships and support others to achieve effective outcomes; take action to avoid or solve problems and create opportunities for positive change; demonstrate commitment to ongoing personal and professional development.

The hours of work for these positions are varied, as needed. The hourly rate for these positions is \$16.78 per hour.

Please note: A police reference check is required by the successful candidate prior to hiring. YWCA is a unionized workplace. Staff are represented by CUPE Local 2189. These positions are not within the Bargaining Unit.

Submit cover letter and résumé by Tuesday, January 31, 2012 to: Danielle Nakouz, Manager of Mental Health and Transition Programs. YWCA Toronto. 80 Woodlawn Avenue East, Toronto, ON, M4T 1C1. **FAX:** (416) 923-1950

YWCA Toronto promotes the principles of anti-oppression and adheres to the tenets of the Ontario Human Rights Code. We encourage applications from women of all races, colours, ethnic origins, religions, abilities and sexual orientations.

While we thank all candidates for their interest, only those selected for an interview will be contacted. No telephone enquiries please.

YWCA Toronto is a perfume free environment.

Posting Date: January 20, 2012