



A TURNING POINT  
FOR WOMEN



*YWCA Toronto is an association of diverse and caring women dedicated to improving the lives of women and girls through dynamic leadership, advocacy and a range of unique and essential services that promote personal growth and economic independence.*

## Internal and External Job Posting

### Summer 2008 - Employment Opportunities Camp Tapawingo

Tap into a 78-year tradition of learning, adventure and fun. For girls 6-15 years of age, the YWCA's Camp Tapawingo can turn a summer experience into a summer of unique memories. The relaxed atmosphere of an all girls' setting creates the perfect environment for embarking on a girl's journey to self-discovery, confidence and achievement.

All staff live at the camp on Georgian Bay near Parry Sound and work directly with children in the following areas: swimming, canoeing, arts & crafts, climbing, dance & drama, fitness, sailing, nature activities, landsports, tripping and kayaking. Compensation depends on the position and experience of the applicant.

YWCA's Camp Tapawingo is currently recruiting applicants, ages 17 years old or older, for the following positions:

#### **Kitchen Assistant Dishwasher (7 positions available)**

2 positions start on June 3, 2008 and end on August 26, 2008

5 positions start on June 20, 2008 and end on August 26, 2008

Successful candidates are responsible for dishwashing, cleaning and unpacking food supplies. The position is also responsible for assisting in preparing and serving all meals.

The candidates should have:

- Grade 10 education or equivalent
- Ability to work collaboratively
- Ability to maintain a positive approach

#### **Kitchen Assistant (3 positions available)**

1 position starts on June 14, 2008 and ends on August 26, 2008

2 positions start on June 20, 2008 and end on August 26, 2008

Successful candidates are responsible for assisting in preparing and serving all meals, dishwashing and cleaning.

The candidates should have:

- Grade 10 education
- Some experience working with food
- Ability to work collaboratively
- Ability to maintain a positive approach

### Head Cook (1 position available)

The position starts on June 20, 2008 and ends on August 26, 2008

The successful candidate is responsible for the effective operation of the kitchen, supervision of the kitchen staff and cooking all meals.

The candidate should have:

- Grade 12 education or equivalent
- Completion of Food Handler Certificate
- 1-3 years experience working in a large kitchen
- Some experience in a supervisory capacity
- Experience in cooking large quantities of food
- Ability to work collaboratively
- Ability to maintain a positive approach
- Strong communication and interpersonal skills

### Assistant Cook (1 position available)

The position starts on June 2, 2008 and ends on August 26, 2008

The successful candidate is responsible for assisting the Head Cook with her/his duties and acts as a backup in the absence of the Head Cook.

The candidate should have:

- Grade 12 education or equivalent
- Six months experience working in a kitchen
- Ability to work collaboratively
- Ability to maintain a positive approach

Candidates for each of the above positions are expected to demonstrate the following Core Competencies:

- Understand and support the mission and beliefs of YWCA Toronto
- Incorporate principles of anti-oppression and equity at YWCA Toronto
- Demonstrate respect, consideration and acceptance of the opinions of others while expressing her own expertise and effectively utilizing relevant resources and specialists
- Consistently collaborate with team members, sharing ideas and differences openly
- Be receptive to new ideas and adapt to change as necessary
- Set goals, prioritize tasks and carry out responsibilities to achieve quality results
- Take action to avoid or solve problems and create opportunities for positive change
- Demonstrate commitment to ongoing personal and professional development

Candidates for each of the above positions should also have experience working with children and/or adults in an outdoor setting and demonstrate knowledge of camp hiking trails.

**Please note:** A police reference check is required by the successful candidate prior to hiring. YWCA is a unionized workplace. Staff are represented by CUPE Local 2189. These positions are not within the Bargaining Unit.

**Submit cover letter and résumé to:** Liz Greenway, Manager of Camping & Outdoor Education. YWCA Toronto. 177 Caledonia Road, Toronto, ON, M6E 4S8. FAX: (416) 652-7006

YWCA Toronto promotes the principles of anti-oppression and adheres to the tenets of the Ontario Human Rights Code. We encourage applications from women of all races, colours, ethnic origins, religions, abilities and sexual orientations.

While we thank all candidates for their interest, only those selected for an interview will be contacted. No telephone enquiries please.

YWCA Toronto is a perfume-free environment.

**Posting Date:** February 21 2008