



Job Posting

Summer 2008 Summer Employment Opportunities

YWCA CAMP TAPAWINGO June 13 - August 26, 2008

APPLY BY COVER LETTER AND RÉSUMÉ TO:

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YWCA Toronto promotes the principles of anti-oppression and adheres to the tenets of the Ontario Human Rights Code. We encourage applications from women of all races, colours, ethnic origins, religions, abilities and sexual orientations.

A police reference check is required by the successful candidate prior to hiring. YWCA is a unionized workplace. Staff are represented by CUPE Local 2189. These positions are not within the Bargaining Unit.

While we thank all candidates for their interest, only those selected for an interview will be contacted.

Posting Date: December 6, 2007

SUMMER 2008 - EMPLOYMENT OPPORTUNITIES

YWCA TORONTO – CAMP TAPAWINGO

Tap into a 78-year tradition of learning, adventure and fun. For girls 6-15 years of age, the YWCA's Camp Tapawingo can turn a summer experience into a summer of unique memories. The relaxed atmosphere of an all girls' setting creates the perfect environment for embarking on a girl's journey to self-discovery, confidence and achievement.

YWCA's Camp Tapawingo is currently recruiting applicants, ages 17 years old or older, for various positions. All staff live at the camp on Georgian Bay near Parry Sound and work directly with children in the following areas: swimming, canoeing, arts and crafts, climbing, dance & drama, fitness sailing, nature activities, landsports, tripping and kayaking. All specialty positions will start on June 13th and all counsellor positions start on June 20th. All positions end on August 26th except for the Women's Weekend Staff, Family Camp Staff, and School Guard positions which end on dates as specified below. Compensation depends on the position and experience of the applicant.

For all camp positions, candidates are expected to demonstrate the following

Core Competencies:

- Understand and support the mission and beliefs of YWCA Toronto
- Incorporate principles of anti-oppression and equity at YWCA Toronto
- Demonstrate respect, consideration and acceptance of the opinions of others while expressing her own expertise and effectively utilizing relevant resources and specialists
- Consistently collaborate with team members, sharing ideas and differences openly
- Be receptive to new ideas and adapt to change as necessary
- Set goals, prioritize tasks and carry out responsibilities to achieve quality results
- Take action to avoid or solve problems and create opportunities for positive change
- Demonstrate commitment to ongoing personal and professional development

Business Manager (1 position)

The successful candidate is responsible for the administration of the tuck shop, town trips and dealing with expenditures.

The candidate should have:

- Experience handling petty cash
- A Driver's License
- Experience in a residential camp setting
- Experience working with children

Counsellor-In-Training Director (1 position)

The successful candidate is responsible for the overall supervision, administration and operation of the leadership training program.

The candidate should have:

- Demonstrated expertise and experience or qualifications in a wide variety of skill areas
- Experience in teaching and instructing children
- Experience working as a senior member of a camp staff
- Grade 12 or higher

Senior Counsellor (13 positions)

Successful candidates are responsible for providing a safe and enjoyable environment for a cabin group of girls. The candidates will teach in an activity area and help with program implementation as required. The candidates must be 18 years of age or older and have a teachable skill in the areas taught at camp. Where waterfront areas are designated as skill area, certificates must be held.

The candidates should have:

- Experience working with children
- Grade 12 or higher

Junior Counsellor (15 positions)

Successful candidates are responsible for providing a safe and enjoyable environment for a cabin group of girls. The candidates will teach in an activity area and help with program implementation as required. The candidates must be older than 16 years of age and have a teachable skill in the areas taught at camp. Where waterfront areas are designated as skill area, certificates must be held.

The candidates should have:

- Experience working with children

Relief Counsellor (1 Position)

The successful candidate must be 17 years of age or older. The candidate is responsible for a cabin group of girls and teaching in at least one camp program area.

Activity Head (5 Positions)

Successful candidates are responsible for the overall supervision, administration and operation of the activity area.

The candidates should have:

- Experience in one of the following areas: arts & crafts, environmental education and outdoor pursuits, dance & drama, or sailing
- Experience in teaching and instructing children
- Experience in program development

Section Head (1 Position)

The successful candidate must have personal skills and teaching experience in one of swimming, canoeing programming, tripping or land sports.

The candidate should have:

- Experience in one of the following areas: arts & crafts, environmental education and outdoor pursuits, dance & drama, or sailing
- Experience in teaching and instructing children
- Experience in program development
- Experience in residential camping programs

Senior Activity Head (1 position)

The successful candidate must have personal skills and teaching experience in many areas.

The candidate should have:

- Experience in two or three of the following areas: arts & crafts, environmental education and outdoor pursuits, dance & drama, or sailing
- Experience in teaching and instructing children
- Experience in program development

Senior Counsellor/Activity Head (5 positions)

The candidates should have:

- Experience in one of the following areas; arts & crafts, environmental education and outdoor pursuits, dance & drama, and sailing
- Ability to work as part of a team
- Ability to teach and supervise the program
- Experience working and teaching children
- Bronze Cross, or the ability to take and pass the course
- Experience with program development

Guard/Program Assistant (1 position)

The candidate should have:

- RLSSC, NLS, CPR, Standard First Aid Certificate, and preferably RLSSC instructors/Red Cross instructors

Nurse (3 positions)

The successful candidate must have a current First Aid Certificate. The candidate is responsible for overseeing the health and safety of the campers and staff. The candidate is also responsible for the operation of the camp infirmary.

The candidates should have:

- Experience working with children
- Valid current qualifications as a Registered Nurse or Registered Nursing Assistant
- Ability to relate to girls and young women

Maintenance-Work Camp (up to 32 one week positions)

This job requires physical work, including cleaning and maintenance, and may require working with school groups in the spring and fall.

Maintenance - Cleaning (1 position)

This job requires physical work, including cleaning and light maintenance from June to August.

Maintenance- Part-Time (1 position)

This job requires physical work, including cleaning and light maintenance from June to August.

Maintenance On - Site Staff (3 positions)

This job requires physical work, including cleaning and light maintenance from June to August.

Women's Weekend Staff (3 weekend positions)

The successful candidate is responsible for assisting with the Women's Weekend Program. The Women's Weekend Staff positions run May, June and September 2008.

The candidates should have:

- Some kitchen experience
- Experience teaching outdoor activities

Family Camp Staff (4 Positions)

Successful candidates are responsible for assisting with the Family Camp Program. The Family Camp positions start on August 28, 2008 and end on August 31, 2008.

The candidates should have:

- Some kitchen experience
- Experience teaching outdoor activities

School Group Staff (14 Positions)

Successful candidates are responsible for assisting with School Group Programming. The School Group Staff positions start on various dates during June and September of 2008 depending on scheduled groups.

The candidates should have:

- Some kitchen experience
- Experience teaching outdoor activities